



Kirkbie Kendal School Academy Trust

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Change Record

Version	Date	Description
1.1	F&P 20 Jan 20	Changes in line with recommendations in Academies Financial Handbook Sep 19
1.2		
1.3		
1.4		

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"Kirkbie Kendal School promotes the safeguarding and welfare of children in its care; all policies and procedures support the Child Protection Policy."

KIRKIE KENDAL SCHOOL ACADEMY TRUST

BEST VALUE STATEMENT

The Academy Trustees and the Governing Body are accountable for the way in which the Academy's resources are allocated to meet the objectives set out in the Academy's development plans. Governors need to secure the best possible outcome for students, in the most efficient and effective way, at a reasonable cost. To secure continuous improvement in the Academy's achievements and services.

The Academy is publicly accountable for its expenditure and the conduct of its affairs. In applying funds, the Governors must have regard to value for money. It is evident that this does not necessarily mean the cheapest on offer. Consideration must be given to quality, suitability, availability, reliability of supplier and the terms available. The Academy aims to achieve the best possible educational and wider societal outcomes through the economic, efficient and effective use of resources, the avoidance of waste and extravagance, and prudent and economical administration (Academies Financial Handbook Sep 19).

WHAT IS BEST VALUE?

To provide quality services at an acceptable cost the Governors will apply the four principles of *best value*:

- **Challenge:** Regularly review the functions of the Academy. Is the Academy's performance high enough? Why and how is a service provided: do we still need it, can it be delivered differently and what do parents want?
- **Compare:** Monitor outcomes of students and financial performance. How does the Academy's performance and financial performance compare with other schools?
- **Consult:** Consult appropriate stakeholders before major decisions are made.
- **Compete:** Promote fair competition through quotations and tenders to ensure that goods and services are secured in the most economic, efficient and effective way.

THE GOVERNORS' APPROACH

The Governors and Senior Leadership team will apply the principles of *best value* when making decisions about:

- The allocation of resources to best promote the aims and values of the Academy.
- The targeting of resources to best improve standards and the quality of provision.
- The use of resources to best support the various educational needs of all students.

Governors and the Senior Leadership team will:

- Make comparisons with other/similar schools using data provided by the LA and the Government.
- Challenge proposals, examining them for effectiveness, efficiency and cost, eg setting of annual student achievement targets.

- Require suppliers to compete on grounds of cost and quality/suitability of services/products/backup arrangements.
- Consult individuals and organisations on quality/suitability of service we provide to parents and students and services we receive from providers.

This will apply in particular to:

- Staffing.
- Use of premises.
- Use of resources.
- Quality of teaching.
- Quality of learning.
- Purchasing.
- Student's welfare.
- Health and safety.

Governors and Senior Leadership team:

- Will not waste time and resources on investigating minor areas where few improvements can be achieved.
- Will not waste time and resources to make minor savings in costs.
- Will not waste time and resources by seeking tenders for minor supplies and services.

The pursuit of minor improvements or savings is not cost effective if the administration involves substantial time or costs. Time wasted on minor improvements or savings can also distract management from more important or valuable areas.

STAFFING

Governors and Senior Leadership team will deploy staff to provide best value in terms of quality of teaching, quality of learning, adult-student ratio and curriculum management. Both teaching and support staff will continually be reviewed to ensure that the Academy is making the most of the staff in place. The teaching staff load (number of taught periods) is carefully monitored as all student Option choices are finalised to ensure staffing requirements are met with as little 'slack' in the system as possible.

USE OF PREMISES

Governors and Senior Leadership team will consider the allocation and use of teaching areas, support areas and communal areas, to provide the best environment for teaching and learning, for support services and for communal access to central resources, eg the library. All areas will be continually evaluated to obtain the best possible usage.

USE OF RESOURCES

Governors and Senior Leadership team will deploy equipment, materials and services to provide students and staff with resources which support quality of teaching and quality of learning. All staff are required to obtain best value and value for money.

FINANCIAL INVESTMENT

KKS will follow the policy as laid down in the Academies Financial Handbook.

TEACHING

Governors and Senior Leadership team will review the quality of curriculum provision and quality of teaching, to provide parents and students with:

- A curriculum which meets the requirements of the National Curriculum and National Literacy Strategy, promotes British Values and the needs of the students.
- Teaching which builds on previous learning and has high expectations of children's achievement.

LEARNING

Governors and Senior Leadership team will review the quality of children's learning, by cohort, class and group, to provide teaching which enables children to achieve at least nationally expected progress or better, eg setting of annual student achievement targets, two national curriculum levels between Years 7 & 9.

PURCHASING

Governors and Senior Leadership team will develop procedures for assessing need and obtaining goods and services which provide "best value" in terms of suitability, efficiency, time and cost. Measures already in place include:

- Use of LA and ESFA reliable authorised suppliers.
- Competitive tendering procedures (see scheme of delegation)
- Procedures for accepting "best value" quotes, which are not necessarily the cheapest (eg suitability for purpose and quality of workmanship).
- Procedures which minimise office time by the purchase of goods or services under £1,000 direct from known, reliable and preferred suppliers (eg stationery, small equipment).

STUDENTS' WELFARE

Governors and Senior Leadership team will review the quality of the Academy environment and the Academy ethos, in order to provide a supportive environment conducive to learning and recreation.

HEALTH & SAFETY

Governors and Senior Leadership team will review the quality of the Academy environment and equipment, carrying out risk assessments where appropriate, in order to provide a safe working environment for students, staff and visitors.

MONITORING

The above areas will be monitored for best value by:

1. In-house monitoring by the Headteacher and curriculum managers, eg: classroom practice, work sampling.
2. Termly targets setting meetings between the Headteacher, Deputy and Assistant Headteachers and curriculum managers.
3. Annual Performance Management.
4. Annual Budget.
5. Headteacher's monthly financial review with the Business Manager.
6. Regular meetings between Finance Manager and Business Manager to review and monitor the budget and report to the Finance Sub-Committee.

7. Analysis of Academy student performance data, eg results, standardised test results, against all schools, LA schools, and similar schools.
8. Bench mark data for all schools, LA schools, similar schools.
9. Analysis of Fisher Family Trust and RAISEonline performance data
10. OFSTED Inspection reports.
11. Governors' termly committee meetings.
12. Governors' full termly meetings.
13. Governors' Annual Finance Review.
14. Governors' Annual Target Setting Meeting.
15. Governors' Annual Development Plan Meeting.
16. Governors' Annual Report to Parents.

The Governing Body will:

- Hold an annual performance plan meeting to set targets for improving student achievement.
- Hold an annual Academy Development plan meeting.
- Introduce and maintain an Asset Management Programme.
- Obtain tenders and consultant's advice on large scale refurbishment of the premises.
- Develop a complete asset register.

RELATED POLICIES

Value for Money Statement (attached)

Charging & Remissions Policy

Curriculum Policy

Health & Safety Policy

Lettings Policy

Scheme of Delegation

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