

Kirkbie Kendal School

care • hard work • resilience • curiosity



2022-2023

General Information

Kirkbie Kendal School is a popular 11-18 mixed, non-denominational comprehensive school with 1161 students on roll.

Headteacher Mr Mark Harris BA
School Address Kirkbie Kendal School
Lound Road
Kendal
Cumbria LA9 7EQ
Telephone 01539 727422
E-mail headsqa@kksa.co.uk
Website www.kirkbiekendal.cumbria.sch.uk
Office Hours Monday-Thursday 8.30am - 4.30pm,
Friday 8.30am - 4.00pm

School Ethos & Aim

The school has a long and proud history dating back to 1525. The ethos is very traditional, with values of care, hard work, resilience and curiosity at its core. We have high expectations of our students and we are proud of their achievements.

Our aim is to develop our students into confident, aspirational and well-rounded individuals who will make a positive contribution to our society.

Admission Arrangements Policy

SEPTEMBER 2023

Kirkbie Kendal School is a thriving, happy and successful school, serving both the town of Kendal and the surrounding rural area. Students achieve highly at GCSE and Advanced level.

The Published Admission Number is 168 (six forms of 28 students).

The timetable for the September 2023 application and allocation processes will be in line with Cumbria County Council's co-ordinated admissions schemes, with the exception of entry to Year 12, which will be in accordance with the process detailed in 'Sixth Form Admissions' below.

For September 2023 transfers parents/carers are encouraged to apply online via the Cumbria County council website at: www.cumbria.gov.uk/schooladmissions. They will be able to apply from September 2022 with a closing date of 31st October 2022. If parents/carers are unable to apply online, parents/carers could contact their child's current school for help or ring 01228 221582 (Cumbria County Council School Places Team).



We believe in equal opportunities for all children whatever their background. Where there are more applications than places available at Kirkbie Kendal School for entry to all Year groups except Year 12, applications will be prioritised using the criteria below. They will be applied in conjunction with explanatory notes 1 and 2 which form part of the policy.

First - Children Looked After and previously Looked After (see note 1).

Second - Children who have a brother or sister attending Kirkbie Kendal School (see note 2).

Third - Children living in the catchment areas of Heron Hill School, Vicarage Park School, St Marks C of E, Natland, Old Hutton C of E School and children attending Dean Gibson R C School, children attending Ghyllside School.

Fourth - Children from the catchment areas of other Kendal Collaborative Partnership Schools, Stramongate School, Castle Park School, Crosthwaite C of E School, St Oswald's C of E Burneside, St Thomas's C of E School, Selside C of E Primary School, Grayrigg C of E School.

Fifth - Children living in the catchment area of all other schools.

Priority

If the school reaches its planned admission limit within any of the above criteria then, for those in that criteria, priority will be given to those who live nearest to the school, that distance being measured in a straight line using the Local Authority GIS plotting system from the centre of the student's home address to the centre of the front car entrance of the school.

Applications will be prioritised on the above basis. An exception will be made for students whose Education, Health and Care Plan names the school, provided the school can meet that child's needs and that meeting the need is compatible with the education of others.

In addition, the Admissions Authority for Kirkbie Kendal School will maintain a waiting list for the re-allocation of any Year 7 places that become available after 31st March 2023 and up to the end of December 2023. Vacancies will be allocated using the over-subscription criteria.

After allocation any admissions appeal should be addressed to the Clerk to the Governors, c/o Kirkbie Kendal School.

Sixth Form Admissions

For students entering Year 12 in September 2023 who have not previously attended Kirkbie Kendal School, the school has set an admission number of 25. Students entering Year 12 are normally expected to have a minimum of 5 GCSE grades at 5 or above, including English and Mathematics. In addition, students are usually required to have achieved a grade 6 or above at GCSE in their chosen A level subjects or in related subject area(s). If the number of applicants exceeds the admission number, the school will apply the same oversubscription criteria as for other year groups.

Sixth Form closing date: 30th January 2023
(Late admissions are considered)
Allocations: GCSE Results Day

Explanatory Notes

Note 1 - A child Looked After is a child in public care, who is looked after by a Local Authority within the meaning of Section 22 of the Children Act 1989. Children previously Looked After are children who were Looked After, but have ceased to be so because they were adopted (under the terms of the Adoption and Children Act 2002) or became subject to a Child Arrangements Order or Special Guardianship Order (Children Act 1989). The provision to give the highest priority to Looked After and Previously Looked After children applies to all children who have been adopted from Local Authority Care.

Note 2 - In criteria 2, priority will be given to those children with the youngest sibling in school. Brothers and sisters are those living at the same address and include step and foster children. Priority will only be given where it is known at the time of allocating places that a sibling will be attending the school at the time of admission.

Which address will be used in determining my child's priority for admission?

If the school is oversubscribed, the address of the parent with whom the child normally lives will be used in the allocation process. It is not possible to use an alternative address such as the address of a child's grandparents or child minder.

In some cases, for example, where shared parental living arrangements are in place, a child's address may be difficult to determine. In these circumstances, the address used for child benefit purposes, ie, the address of the parent claiming the child benefit will be used.

Residency at a particular address is a key factor in allocating places at oversubscribed schools. If the school offers a school place and then discovers that the offer was made on the basis of fraudulent or misleading information (for example a false claim to be living at an address), the school may withdraw the place.

The School Governors

Members

Mr Paul Braithwaite
Mr Graham Duckworth
Mrs Sally Parnaby
Mrs Jaki Summerfield

Chair of Governors

Governor

Mr Duncan Bennett
Mr Paul Braithwaite
Dr Naomi Brown
Miss Jen Donald
Mr Graham Duckworth
Mr Mark Harris
Mrs Helen Herbert
Mrs Sally Parnaby

Type of Governor

Co-opted Governor
Trust appointed
Trust appointed (Vice Chair)
Staff Governor
Co-opted Governor
Headteacher
Staff Governor
Trust appointed
(Chair of Governors)
Parent Governor
Parent Governor

Mrs Jaki Summerfield
Mrs Denise Thompson

Attendance Statistics

The school sessions are 8.45am to 1.10pm and 1.50pm - 3.15pm Monday to Friday in term time for this academic year.

The school week contains lesson time (excluding registration, assemblies, form time, breaks) of 25 hours.

Percentage of half days missed (2020) through:

Authorised absence 5.7%
Unauthorised absence 0.4%

The School Attendance Policy is available on the website and outlines how the school achieves maximum possible attendance through appropriate actions, such as first day contact when an unexpected absence occurs.

Policies/Publications

The school has the following available for parents/carers to see:

- Ofsted Letter, January 2019
- Ofsted Report, September 2014
- School Policies both statutory and additional whole school policies are available on the school website: www.kirkbiekendal.cumbria.sch.uk
- Specifications and Schemes of Work
- Governors' Report to Parents
- Assessment information

Performance information and links to DfE Performance Tables are available on the school website: www.kirkbiekendal.cumbria.sch.uk

School Website

The school website is a useful source of information with copies of letters from the Headteacher as well as the latest news via our social media feeds.

Uniform and Appearance - Setting the Standard for Learning

All uniform, rucksacks, coats and PE kit bags **must be named**.

KKS Green Blazer: purchased from the school stockist. This should be worn at all times.

KKS Tie: purchased from the school stockist.

Shirt: plain, white shirt with short or long sleeves, tucked in to trousers/skirt. Anything worn under a shirt should not be visible.

Black School Trousers: Full length plain black 'regular fit' trousers (not black jeans or skinny trousers of any style).

Socks: dark socks should be worn.

Tights: plain black tights.

Shoes: school shoes must be smart, all-black; low heeled, closed-toe. Trainers, branded 'sports shoes', soft pumps and other semi-trainers are not acceptable.

Skirt (optional): skirts must be purchased from the school stockist and should be worn with the logo showing. This can be worn with plain black tights.

KKS Black School Shorts (optional): must be purchased from the school stockist.

KKS Jumper (optional): a jumper may be worn in addition to a blazer in colder weather. Purchased from school stockist.

Coat: this should be functional and smart, ie warm and waterproof. A coat is to be worn in addition to a blazer.

Rucksack: no other school bags, please.

Jewellery: students may wear a wrist watch and one small, unobtrusive pair of plain ear studs. Facial piercings, nose studs, lobe stretching or similar are unacceptable. All jewellery is to be removed for PE.

Make-up: Minimal (unobtrusive) amount of make-up. Nail varnish, false nails and false eye lashes are unacceptable in all year groups.

Hair: extreme hairstyles and hair dyed unnatural colours are not allowed. Some subjects require long hair to be fastened securely. Hair should be secured using plain and unobtrusive hair accessories.

PE Kit: the correct kit must be brought to each PE lesson, including a change of footwear.

PE KIT - GIRLS	PE KIT - BOYS
KKS Polo Top	KKS Rugby Shirt
KKS Skort	KKS T- shirt (for indoor and summer use)
Red Socks*	KKS Black (rugby) Shorts
Trainers* (non-marking soles)	KKS White Shorts (for indoor and summer use)
	Red Socks*
	Trainers* (non-marking soles)
	Football Boots* (for use on grass)
OPTIONAL ITEMS	OPTIONAL ITEMS
KKS Hoodie (no other hoodies/sweatshirts allowed)	KKS Hoodie (no other hoodies/sweatshirts allowed)
Black under layer top/ bottoms*	Black under layer top/ bottoms*
Black, plain sports leggings (no mesh)*	
KKS Tracksuit bottoms	KKS Tracksuit bottoms
Shin guards*	Shin guards*
Mouth guards* – recommended for rugby and hockey; we advise they are professionally fitted	Mouth guards* – recommended for rugby and hockey; we advise they are professionally fitted
*These items are not KKS crested and can be sourced elsewhere	

Please name all uniform, rucksacks, coats and PE bags.

Contact details for school uniform and PE kit stockists:

Coniston Corporate UK Ltd
The Squash Court
East of Lake
Coniston, Cumbria
LA21 8AE

Kendal Sports
28-30 Stramongate
Kendal
Cumbria
LA9 4BN

Tel: 015394 41360
www.cceuk.org

Tel: 01539 721554
www.kendalsports.co.uk

The Kirkbie Kendal School Association (KKSA)

The KKSA was formed in 1946 and every parent and carer automatically becomes a member of the Association. The aim of the Association is to encourage active co-operation between parents, carers, staff and students. It holds frequent gatherings and has been responsible for the provision of many extra resources for the school.

Religious Education (RE) and Collective Worship

RE is one of the essential parts of the curriculum, and contributes to the spiritual, moral, cultural and social development of all young people. The style and content of RE lessons is deliberately extensive and uses Cumbria's Agreed Syllabus, as a guide for what should be taught across the Key Stages.

Kirkbie Kendal School is a non-denominational school and so not formally affiliated to any particular religious denomination. School assemblies are of a broadly Christian character and aim to develop our community spirit, a common ethos and shared values. We consider spiritual and moral issues, celebrate success and reinforce positive attitudes. Parents and carers have the right to withdraw their child(ren) from assemblies and/or RE lessons.

The school's Single Equality Scheme aims to integrate disability, equality and community cohesion into the school's core functions. The school is committed to equal opportunities in all areas of its work.

Entry for public exams

At KS4 (Years 10 and 11) and KS5 (the Sixth Form) we enter all students for all of the examinations in the subjects for which they have completed the course of study. If a student has had extended absences and has not been able to complete the course of study or has not completed any required coursework then they would not be entered. Parents/carers are kept informed if there is any risk of this occurring. The teaching staff determine the level of entry, eg, higher tier or foundation tier where appropriate.

If a student does not attend an external examination without medical certification the parents/carers will be invoiced for the cost of the missed examination. The examination fee also has to be paid by parent/carers in the cases where a student fails, without good reason, to complete the examination requirements for any public examination for which the school has paid or is liable to pay.



Homework

Homework is an important part of successful learning. It is an opportunity for students to:

- extend what they have learned in lessons;
- enrich their experience of school;
- learn independent study skills;
- develop self-reliance by taking responsibility for their own learning.

The most important things that parents and carers can do to help with homework are to provide a quiet space in which to study, to ask their children about homework and to check its completion.

Homework is set regularly: in Year 7 each subject should take 20-30 minutes and students can expect two or three subjects per night on average. The amount of homework rises steadily to 50-60 minutes per subject in Year 11 and 3-4 hours per subject per week in the Sixth Form.

Revision is an important part of homework in preparation for examinations in each year group. Information on supporting your child's revision can be found on the school's website. Subject teachers will direct revision, with support from Form Tutors in form time.

Immediate Destination of School Leavers in 2022

There were 50 students in Year 13 at the start of the school year. Details of progression are:

Higher Education/Deferred Entry	86%
Employment and Training	10%
Further Education	4%

There were 185 students in Year 11 at the start of the school year.

Details of progression are:

Sixth Form	61%
College	37%
Apprenticeship, employment with training	2%

The Curriculum

Our curriculum is broad and balanced and meets all the requirements of the National Curriculum. It offers additional learning experiences both in and outside of the classroom and includes opportunities through our links with other providers. We build upon the learning of students in Key Stage 2 through links with our feeder primary schools. Our Primary Liaison Manager (Mrs Natalie Oddie) will be pleased to inform you about 'cross-phase' liaison.

KEY STAGE THREE

All students learn: English, Maths, Science, Spanish, Geography, History, Art, Music, Drama, Design and Technology and Life Skills (Religious Studies, Personal, Social, Health and Economic Education, Citizenship). IT is learnt across the curriculum as well as being taught separately as a discrete subject.

KEY STAGE FOUR

Our aim is to develop well-rounded individuals, with excellent exam results and so we maintain a broad and balanced KS4 curriculum. We do this through a core of subjects, which means that all students continue to study English, Maths, Science, Life Skills (Religious Studies, Citizenship and Personal, Social, Health and Economic Education) and Physical Education.

Where appropriate, students study a language and either History or Geography as part of their four GCSE options, so that they maintain a broad and balanced curriculum. We believe that this breadth is important for all our students.

Students make an informed choice to study other subjects from an extensive range of GCSE subjects which may be combined with a vocational course. A very thorough programme of information and guidance is provided

throughout Year 9 to ensure that students make the choices that are best for them. Parents/carers and students are always encouraged to come in to school and talk through their options before making a final choice.

GCSE subjects available at Kirkbie Kendal School are: Art, Biology, Business Studies, Chemistry, Computing, Design and Technology, Drama, Food and Nutrition, Geography, History, Health and Social Care, iMedia, Music, Physics, Physical Education, Religious Studies and Spanish.

THE SIXTH FORM

Details about the Sixth Form can be found on the school website. We have a wide variety of courses on offer at A level as well as Level 3 courses in Music, Sport and Health and Social Care. We can tailor individual programmes of study to students' needs. All Sixth Form students also follow an Enrichment Programme which continues to provide a broad and balanced education. The Admissions Policy to the Sixth Form is:

- We expect that students will achieve five or more GCSE passes at grade 5 and will have achieved at least a grade 4 in Maths and English. Individual subjects then have their subject expectations. However, we treat each student application individually depending on the courses applied for and provide guidance and support as necessary.
- All students will be interviewed to ensure suitability for their choice of courses.
- All of our students take part in our extensive enrichment programme which includes the Extended Project Qualification, PE and a range of visiting speakers.

More detailed expectations are contained in the Sixth Form contract which is signed on entry.





Higher Attaining Students

Higher Attaining students are those who are showing attainment in one or more areas developed to a level significantly ahead of their year group (or with the potential to develop these abilities).

Every student needs the right personalised support to reach their maximum potential. For this group of students, this means stretch and challenge in every classroom, drama studio or sports facility with opportunities to further their particular talents outside school at a local and national level. Providing for these students in Kirkbie Kendal School is a question of equity – as with all other students, they have a right to an education that is suited to their particular needs and abilities. They are therefore presented with work that challenges, stretches and excites them on a daily basis, in an environment that celebrates excellence and is supportive of those who may, in years to come, break the boundaries of what we know and understand today.



Learning Support

Learning Support has as its focus those students who experience difficulties with their learning over long periods of time, and whose difficulties require them to receive extra help, or special provision above and beyond the help and provision of everyday school life. A student may be identified for legal purposes as having Special Educational Needs. However, it is not just the needs of the young person that are important, but the success of the provision that school puts in place.

AIMS:

1. To allow every student the opportunities to become independent learners and full participants in the life of Kirkbie Kendal School.
2. To assess and provide for students at a level that is appropriate for them and in a way that allows them the fullest possible access to the curriculum.
3. To ensure that all students have access to the pastoral system.
4. To allocate additional resources in a way that meets the needs of students with Special Educational Needs and gives value for money.
5. To fully implement the Code of Practice for Special Educational Needs and any successors to the Code.
6. To engage the help of outside agencies, training providers, and other sources of expertise where the benefits are justified by outcome.
7. To monitor the progress of the students identified as needing extra support across the curriculum.
8. To work with all subject areas in an advisory and supportive capacity so that classroom provision is as effective as possible.
9. To communicate and consult with parents/carers about the needs of their children and the most effective ways of supporting any difficulties the student may have.
10. To inform and advise the Governors, management, staff and parents/carers of the school on changes to the law concerning Special Educational Needs.

There are strong links with local colleges, primary schools and Inspira.

Further details of the Learning Support Aims and Objectives can be found in the SEND Information Report on the school website.

Term Dates 2023-2024

Our provisional Term Dates for 2023-2024 are below.

Please make sure family holidays are confined to holiday dates only.

2023 AUTUMN TERM

School closed **Monday 4th September** Training Day 1
School closed **Tuesday 5th September** Training Day 2
School opens **Wednesday 6th September** Year 7 & 12 students only
Thursday 7th September All Years
School closed **Friday 20th October** Training Day 3
School closes **Thursday 19th October**
(Half term: **Monday 23rd October – Friday 27th October**)
School opens **Monday 30th October**
School closes **Thursday 21st December**
(Christmas: **Friday 22nd December – Tuesday 2nd January**)
Number of School Days – 71

2024 SPRING TERM

School opens **Wednesday 3rd January**
School closes **Friday 9th February**
(Half term: **Monday 12th February – Friday 16th February**)
School opens **Monday 19th February**
School closes **Thursday 28th March**
(Easter: **Monday 1st April – Monday 12th April**)
Good Friday **29th March** (Bank Holiday)
Bank Holiday **Monday 1st April**
Number of School days – 57

2024 SUMMER TERM

School opens **Monday 15th April**
School closed **Monday 6th May** (May Bank Holiday)
School closes **Friday 24th May**
(Half term: **Monday 27th May – Friday 31st May**)
School opens **Monday 3rd June**
School closed **Friday 7th June** Training Day 4
School closes **Thursday 18th July**
Number of School Days – 62

Inset Days **Monday 4th September 2023**
Tuesday 5th September 2023
Friday 20th October 2023
Friday 7th June 2024
Plus one day disaggregated across the year

Holiday absence in term time – Governors' Statement

Removal of students from school during term time disrupts their education and has an adverse effect on future achievement. It is therefore expected that parents will not arrange family holidays except during school holidays. While Governors recognise that there may be considerable educational opportunities to be had from travel, they feel that these cases are the exception rather than the rule. The Headteacher has been asked therefore to actively discourage parents from causing their children to miss schooling.

Timing of the School Day

Registration	8.45am - 8.50am
Period 1	8.50am - 9.50am
Period 2	9.50am - 10.50am
Break	10.50am - 11.10am
Period 3	11.10am – 12.10pm

Years 7-9	Lunch	12.10pm - 12.50pm
	Period 4	12.50pm - 1.50pm
	Form time	1.50pm - 2.15pm
	Period 5	2.15pm – 3.15pm

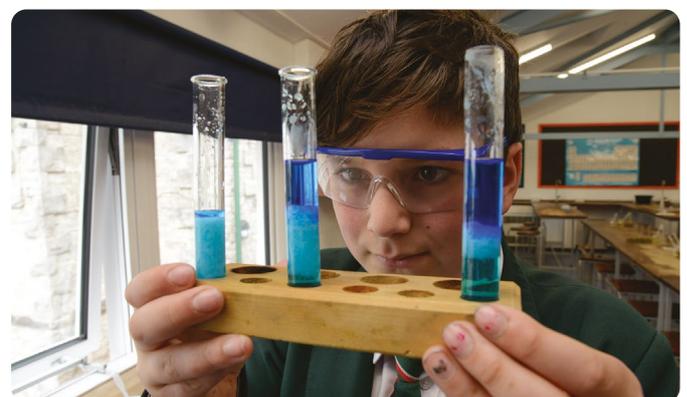
Years 10-13	Period 4	12.10pm – 1.10pm
	Lunch	1.10pm - 1.50pm
	Form time	1.50pm - 2.15pm
	Period 5	2.15pm - 3.15pm

Notes

- In bad weather students who have to wait after school to catch a bus home will be allowed to wait in the school Hall.
- Students who wish to stay on in school after lessons are permitted to use the Library for private study as part of After School Club.
- Sixth Formers can use the Sixth Form areas before and after school between 8.00am and 5.30pm.

Reporting to Parents and Carers

We have one formal contact with our parents and carers each term. In each term there will be a full report, a Parents' Evening (subject consultation) or interim grade sheet. Each student's individual progress is tracked and monitored in every subject. Each student has a Form Tutor who oversees the academic and pastoral care of a group of students. If you have any concerns, we would appreciate you contacting your child's Form Tutor in the first instance. We can also organise meetings with any subject teachers at a mutually convenient time.



Kirkbie Kendal School

Lound Road, Kendal, Cumbria LA9 7EQ
Tel: 01539 727422 Email: info@kksa.co.uk
Web: www.kirkbiekendal.cumbria.sch.uk