



# Kirkbie Kendal School Academy Trust

## KKS Governing Body - Terms of Reference – Curriculum Committee

Sub-Committee	Curriculum (2023-24)
Membership	Mr D Bennett (Co-opted Governor), (Dr N Brown (Vice-chair), Mrs S Calderbank (Parent Governor), Mrs N Chetwood (Staff Governor), Ms J Donald (Staff Governor), Mr M Harris (Headteacher), Mrs S Parnaby (Chair of Governors)
Chair	Mr D Bennett
Quorum	3
Committee responsibilities	<ol style="list-style-type: none"><li>1. Determine curricular policy in consultation with the Headteacher and encourage Governors to show an interest in specific curriculum areas.</li><li>2. Prepare and maintain the curriculum policy for the school, including a policy on sex education and relationships.</li><li>3. Ensure school provides appropriate pastoral care to all its students so that they are able to thrive in their environment.</li><li>4. Ensure that the school provides a broad and balanced curriculum based on the National Curriculum and provides the appropriate qualifications and syllabuses approved by the Secretary of State for Education.</li><li>5. Ensure annually that the Headteacher's recommended staffing levels are appropriate to achieve the agreed curriculum policy.</li><li>6. Ensure that the school provides appropriate religious, cultural, physical and sporting education.</li></ol>



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	<ol style="list-style-type: none"> <li>7. Establish a curriculum complaints policy/procedure.</li> <li>8. Receive detailed reports from the Headteacher/Senior Leadership Team in any areas where results differ from expectations and where Governors seek further clarification, using nationally recognized data collection.</li> <li>9. Undertake ongoing review of educational progress and attainment and results in national exams through rigorous analysis of student performance and attainment as per the Governance Handbook.</li> <li>10. Ensure that the school provides the agreed support for all students including those with Special Educational Needs (SEN) and maintain the appropriate records.</li> <li>11. Ensure all students within the school are safeguarded within the scope of the Terms of Reference above.</li> <li>12. Ensure that the collective and individual needs of Disadvantaged Students are addressed and progress monitored.</li> <li>13. Ensure that the school promotes wellbeing for all of its students.</li> </ol>
<b>Sub Committees</b>	
<b>Policies</b>	<ol style="list-style-type: none"> <li>1. Admissions Policy</li> <li>2. Adverse Weather Policy</li> <li>3. Anti-Bullying Policy</li> <li>4. Assessment, Marking and Feedback Policy</li> <li>5. Attendance Policy</li> <li>6. CLA and PLAC Policy</li> <li>7. Complaints Procedure</li> </ol>



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	<ul style="list-style-type: none"> <li>8. Cover Policy</li> <li>9. CPD – Requests for Funding/Time Away from School</li> <li>10. Curriculum Policy</li> <li>11. Curriculum Complaints Policy</li> <li>12. Exams Policy</li> <li>13. Exclusions Procedure</li> <li>14. Freedom of Information Policy</li> <li>15. Literacy Policy</li> <li>16. Mental Health and Emotional Wellbeing</li> <li>17. Online Safety Policy</li> <li>18. Privacy Notice – Student</li> <li>19. Relationships &amp; Sex Education Policy</li> <li>20. Safeguarding Statement</li> <li>21. SEND Information Report</li> <li>22. SEND Policy</li> <li>23. Supporting Students with Medical Needs</li> <li>24. Teaching and Learning Policy (changed from Learning and Teaching)</li> <li>25. Use of Force Policy</li> <li>26. Volunteers in School Procedure</li> </ul>
<b>Risks</b>	<p>There are currently five risks assigned to this committee on the Risk Register:</p> <p><b><u>Risk 7 - Standards and Delivery of Education - Curriculum and teaching and learning.</u></b></p> <p>Inadequate consideration of the curriculum may lead to a poor-quality curriculum which does not enable students to make the progress they should. Inadequate focus on the quality of teaching may lead to students not making the progress they should. This may lead to students being left with limited options in further education or career choices, leading to lower student intake in the future and reputational damage including poor OFSTED judgement.</p>



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	<p><b><u>Risk 8 - Standards and Delivery of Education – Examination Results.</u></b> Poor examination results lead to reputational damage, resulting in lower student take up rates and financial damage.</p> <p><b><u>Risk 10 - Standards and Delivery of Education – Use of SEND and Disadvantaged Pupil Funding</u></b> SEND funding and Disadvantaged Pupil funding does not demonstrate impact on pupil outcomes.</p> <p><b><u>Risk 11 - Standards and Delivery of Education – Management and administration of the exams process</u></b> Management and administration of exams process.</p> <p><b><u>Risk 18 - Standards and Delivery of Education – Management of the mental health and wellbeing of students</u></b> The management of the mental health and wellbeing of students is not managed effectively and impacts on outcomes.</p>
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<b>Governance Professional to the Committee</b>	Bea Price
<b>Date adopted</b>	18 October 2023
<b>Date to be reviewed</b>	October 2024